## The Electrotechnical JIB Setting employment standards

## Booking Occupational Health Assessments A GUIDE FOR JIB MEMBERS



## **Check your operative is eligible for a funded Occupational Health Assessment (OHA)**. You can do this by logging into your company's ECIS Canopy online administration system and viewing the

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Choose your OHA provider from the JIB website and book with them directly. You can obtain funding for each OHA up to the cost of the OHA or £85.00 (excl. VAT), whichever is the lower amount. One funded OHA is available per operative every three years.

Payment should be made directly to the OHA provider, in line with their terms and conditions.

After the OHA has taken place, you should request funding using the ECIS Canopy system. Evidence will need to be submitted, including an invoice from the OHA provider that outlines the tests undertaken, an invoice number and proof of payment.





**Once received, ECIS will review the request** and, if all eligibility criteria have been met, funds will be paid to your company on a monthly basis, on or after the 20th of each month.



If you're not yet signed onto the ECIS Canopy System, you can access it at **https://canopy.ecins.co.uk** 

