



**JOINT INDUSTRY BOARD**  
 FOR THE ELECTRICAL CONTRACTING INDUSTRY  
 KINGSWOOD HOUSE, 47/51 SIDCUP HILL  
 SIDCUP, KENT, DA14 6HP.

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Established in 1968 by the Constituent Parties  
 The Electrical Contractors' Association and Amicus

E-mail: [administration@jib.org.uk](mailto:administration@jib.org.uk)

**Disciplinary, Grievance & Conciliation Procedure**

Application for a JIB Dispute Committee Hearing to consider a claim of **UNFAIR DISMISSAL**

Do not use this form for grievances. If you are a Member of Amicus you should contact your Regional Officer for advice before completing this form. Please note that Amicus is the only Trade Union permitted to attend a JIB Dispute Committee Hearing in a representational capacity.

THIS FORM SHOULD BE RETURNED WITHIN **SEVEN DAYS**

WHEN COMPLETING, PLEASE USE BLACK INK OR BIRO AND PRINT ALL NAMES IN CAPITAL LETTERS

**1. Your Details:**

Title: Mr/Mrs/Miss/Ms \*

First name(s): ..... Surname: .....

Address: .....  
 .....

Are you an Apprentice? yes/no \*

Are you a Member of Amicus? yes/no \*

JIB Grade: .....

National Insurance No: .....

Date of Birth: .....

Telephone No: .....

**2. Employment:**

When did your employment commence? .....

When did you leave the Company? .....

Have you been through **all** stages of the Company's Disputes and Disciplinary procedure? yes/no \*

What was the date of your appeal hearing? .....

(Please enclose a copy of any letter from the employer confirming the outcome of the appeal)

**3. Details of Representative:** (Please note all future correspondence will be sent to your representative and not you)

Name: .....

Address: .....

Telephone No: .....

**4. Details of Respondent:** (ie the Employer against whom the claim is being made)

Name of Employer: .....

Address: .....  
 .....

Telephone No: .....

**\*Please delete as appropriate.**

